



MISKOLCI
EGYETEM

UNIVERSITY OF MISKOLC

**SECRETARIAT OF THE VICE-RECTOR FOR RESEARCH AND
INTERNATIONAL RELATIONS**

Ref. No.:

Stipendium Hungaricum Scholarship Programme

REQUEST FOR INSTITUTION CHANGE

PERSONAL DATA: (to be completed by the student):

SH ID:

SURNAME:

FIRST NAME:

DATE AND PLACE OF BIRTH:

CURRENT STUDY PROGRAMME INFORMATION: (to be completed by the student):

NAME OF UNIVERSITY:

NAME OF FACULTY:

STUDY PROGRAMME:

NUMBER OF COMPLETED SEMESTERS:

START DATE OF STUDIES:

CHANGE TO: (to be completed by the student):

NAME OF UNIVERSITY:

NAME OF FACULTY:

STUDY PROGRAMME:

START DATE OF STUDIES:

.....
Student's signature, date

APPROVED BY:

.....
Current SH faculty coordinator's signature, date

.....
SH institutional coordinator's signature, date

3515 Miskolc, Egyetemváros, Hungary
Tel.: (36) 46 565-111/20-25, Fax (36) 46 563-423
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FOR INTERNAL USE ONLY

(NOTE! Host institution can be changed only once during the scholarship period, after completing the 1st or the 2nd semester leading to a university degree. Students should submit a request to Tempus Public Foundation based on the approval of the partners. The deadline is 15 January (for Spring Semester) and 15 August (for Fall Semester). For further details see SH REGULATIONS.)

REASON FOR INSTITUTION CHANGE (to be completed by the student):

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OPINION OF THE FACULTY (to be completed by the Faculty Coordinator):

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FOR STUDENT: Submit one original copy (paper format) of completed and approved (by faculty coordinator) form to the International Relations Office /UoM (Building A/4, Room 111) for signature and final processing. The official document will be issued and sent to the student via e-mail in 3 working days. The request should be submitted by the student via e-mail in scanned format to Tempus Public Foundation.

Required documents for changing institution:

- request signed by the student
- letter of acceptance by the future host institution
- written approval by the present institution (the present document)
- written approval by the sending partner

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